

**Embassy of India School
(Kendriya Vidyalaya)
Tehran**

13th June, 2019

Tender for awarding contract for renovation, repair and miscellaneous work in the building of Kendriya Vidyalaya, Tehran

Important time lines:

Date of publication of tender	13 th June, 2019
Pre-bid meeting Venue: Kendriya Vidyalaya, Tehran)	17 th June, 2019 (3 PM)
Publication of clarifications/ amendment post pre-bid meeting (if required)	20 th June, 2019
Last date of submission of bids	3 rd July, 2019 [2 PM]
Date of opening of technical bids	3 rd July, 2019
Date of opening of financial bids	To be notified in due course
Date of award of contract	To be notified in due course
Duration of the completion of the work	One month from the date of award of contract (May be mutually decided, if required)

1. Scope of Work

Embassy of India, Tehran invites tenders from prospective companies/ contractor/ partnership firms based in Tehran to award contract for undertaking repair, renovation and miscellaneous work at Kendriya Vidyalaya, Tehran (Embassy of India School) located at Saadi Avenue, Qayedi Avenue, Noor Mohammadi Street, Darvish Avenue No.24, Tehran. The detailed scope of work may please be seen at Annexure A.

2. Eligibility Criteria

Well-established, reputed and interested bidders/ companies/ contractors/ partnership firms specializing in the field and having experience of minimum three years in undertaking the job as per the scope of work are eligible to submit their offers on or before the last date. Prospective bidder should have

an average turnover equivalent to US\$ 20,000 in last three years. Bidder should have either successfully completed three similar works costing not less than the amount equal to US\$20,000 or two similar works costing not less than the amount of US\$ 25,000 or one similar work not costing less than US\$40,000. Relevant documents as a proof of turnover during the last three years and experience of executing similar work etc., should be submitted.

3. Pre-bid meeting and clarifications

Prospective bidders may seek clarification(s) in writing by way of e-mail addressed to Principal, Kendriya Vidyalaya, Tehran (kvtehran@yahoo.com). Pre-bid meeting will be held, if required, to provide clarifications of the queries raised. Written clarification may be provided, if need arises and deemed fit.

4. Amendment to the tender

In an unlikely situation, the proposed work is required to be undertaken as specified in the scope of work. However, if there is a requirement for amending the scope of work, it will be notified in an appropriate manner. The last date may be extended suitably, if deemed fit. Based on the suggestions/comments of the prospective bidder, the tender documents may be amended, if required. However, the final decision will be taken by the competent authority in this regard.

5. Site visit of the school building

Interested bidder(s) may request for site visit to Kendriya Vidyalaya, Tehran during 13th to 16th June, 2019, to fully understand the exact requirements and works to be executed. Request for site visit to the School should be made, in writing, to Principal, Kendriya Vidyalaya, Tehran (Tel: +98-21-7753 4640/ 7753 1183/ Fax:+98-21-7752 0242/ kvtehran@yahoo.com). It is requested that scope of work should be clearly and unambiguously understood before submitting the quotations. Full details of the items proposed to be provided or replaced should be indicated in the offer, wherever possible.

6. Submission of bids

Eligible bidder(s) who satisfy the eligibility criteria are requested to submit their bids on or before the last date i.e. 3rd July, 2019 (till 2 PM). The offers should be submitted in two separate sealed envelopes namely; Technical Bid and Financial Bid. Both the sealed envelopes should be contained in a third separate large envelop clearly indicating "Tender for repair, renovation and miscellaneous work in Kendriya Vidyalaya, Tehran". Technical bids should contain documents pertaining to bidder's profile (as per format attached), turnover, work experience etc. Technical bid should NOT contain any details and information about the cost of the tendered items. Cost should be submitted in Financial bids only in a separate envelop strictly as per scope of work. No bids

will be accepted after the specified last date and time under any circumstances. Nor will any request be entertained in this regard.

Sealed envelopes should be submitted to Principal, Kendriya Vidyalaya, Tehran (Embassy of India School) located at Saadi Avenue, Qayedi Avenue, Noor Mohammadi Street, Darvish Avenue No.24, Tehran.

7. Evaluation of bids

Evaluation of the bids, received by the last date, will be done by the committee. Technical bids will be first scrutinized. Only those bidder(s) who fulfill the eligibility criteria and whose bids are found technically responsive, will be eligible of opening of their financial bids. The contract will be awarded on the basis of the lowest responsive bid. Conditional bids will not be accepted. The committee may seek clarification and additional information from the bidders, if and wherever needed for evaluation of the offers.

The process of tendering may be canceled at any time without assigning any reasons thereof. No compensation whatsoever will be given to the bidders. The final decision of selection of the contractor/agency rests with the School/Embassy.

8. Disqualification of bidder(s)

All the prospective bidders are required to quote for all the items/works to be undertaken. Failure to do so may result in rejection of the bid/offer and no request will be entertained for re-consideration. Bids not conforming to the scope of work will be rejected and not evaluated.

9. Terms of Payment

No advance payment will be made. Bidder(s) may like to indicate the terms of payment. However, payment will be released, in two to three mutually agreed installments, based on the certification of satisfactory execution and completion of the work. 10% of the total payment due, will be retained and released only after a period of 3 months after successful completion of the work provided that there are no complaints and defects etc., found in the work undertaken. Delay on the part of the contractor in execution and completion of the work may attract a penalty @ 1.0 % per day of the contract value.

For further enquiries, Principal, Kendriya Vidyalaya, Tehran may be contacted (Tel: +98-21-7753 4640/ 7753 1183/ Fax:+98-21-7752 0242/ kvtehran@yahoo.com)

Profile of the bidder

1.	Full name of the bidding company	
2.	Complete address	
3.	Contact person with name, designation, postal address, email address, Telephone number, including mobile number(s)	
4.	Date of Establishment <hr/> Details of registration(s), if any	
5.	Number of years of experience <hr/> Details of the jobs undertaken (Last three years and documentary proof to be submitted).	
6.	Turn over (Last three years) Details to be provided	

Scope of Work**1. Electrical work**

Present lighting system is not sufficient and additional lighting points with LED system need to be fixed in all the classrooms, auditorium, corridors, library, laboratories, staff room, Conference room, basement, ground floor, school playground etc. Following is the detailed requirement of Electric items and necessary repairs to be carried out:

Locations where electric Items are required					
SI No.	Floor	Location	LED tube light (Double)	LED tube light (Single)	Electric Junction Boxes with DP
01	Ground Floor	Auditorium	17		
		Examination Room	2		1 (50x60)
		Principal's office	1		
		Office Admin Room	2		
		Accounts Room	2		
		Kitchen	1		
		Corridor + Main Entrance & Parking side)	12		
		Visitor's Room	1		
02	1 st Floor	Staff Room	3		
		UKG	5		
		Library	6		
		Corridor & stairs	7		1 (50x60)
		Class I	3	1	
		Class II	4	1	
		Class III	3	1	
		Class IV	5	1	
		Class V	5	1	
		Wash/Toilets Room	As per requirement /8 lamps		
03	2 nd Floor	Corridor & Stairs	7		1 (50x60)
		Class VI	3	1	
		Class VII	4	1	

* Bidders may please note that good quality and durable items should be provided.

		Class VIII	4	1	
		Class IX	4	1	
		Class X	2	1	
		Class XI	2	1	
		Wash/Toilets Room	As per requirement/ 8 lamps		
04	3 rd Floor	Corridor & Stairs	3		1 (50x60)
		Class XII	2		
		Conference room	4		
		Laboratories (3 x 4)	12		
		Wash/Toilets Room	As per requirement/ 8 lamps		
05	Basement	French Room	1		
		Hindi Room	2		
		Medical room	2		
		Sports Room	2		
		Book Store	2		
		Store room		1	
		Canteen	2		
		Corridor & Steps	2		
		Sport Hall	13 points		
06	School Play Ground	Boundary walls	6 projector lights		

2. Renovation of Toilets/Washrooms

Complete Renovation is required for Toilets/washrooms by replacement of tiles, commodes wash-basin and pipes. Photochromic taps need to be fixed on each washbasins and for boys (standing) toilets “Automatic cleaning” flushes are required. Following is the requirement:

SI No.	Floor	Location	No. of toilets	Wash basin	Other items required
01	Ground Floor	European Toilet	1	1	Soap Dispensers and Door handles with locks
		Standing Toilet			
		Iranian Toilet			
02	1 st Floor	Girls Toilet		2	Soap Dispensers and Door handles with locks
		Iranian Toilet	1		
		European Toilet	2		
		Standing Toilet	0		
		Boys toilet		2	Soap Dispensers and Door handles with locks
		Iranian Toilet	1		
		European Toilet	1		
		Standing Toilet	1		
03	2 nd Floor	Girls Toilet		2	Soap Dispensers and Door handles with locks
		European Toilet	2		
		Standing Toilet	0		
		Iranian Toilet	1		
04	3 rd Floor	Boys toilet		2	Soap Dispensers and Door handles with locks
		European Toilet	1		
		Standing Toilet	1		
		Iranian Toilet	1		
05	Basement	European Toilet	2	1	Soap Dispensers and Door handles with locks
		Standing Toilet	0		
		Iranian Toilet	3		
		Bath room			
	Care-taker room	Iranian Toilet	1	1	

** Bidders may please note that good quality and durable items should be provided.*

3. Cooling & Heating System

A) Cooling system

Cooling System of whole school building is required to be renovated based upon the latest system. Present cooling system is not effective especially in the class rooms of 3rd and 4th floor cooling system is not up to the mark. New soundless Air

Coolers are required to be fixed for smooth cooling and reducing the noise. Good and durable quality 6 big doze air coolers of 8000 capacity should be provided.

B) Heating system

Heating system of whole school building requires to be renovated. Rusted pipes (supplying both cold and hot water) need to be replaced with new standard pipes. Both the torches/ burners (Degh) need to be repaired/overhauled. Good and durable quality items should be provided. Specifications are as under:

1. Pipes with 6", 3", 2"&1"
2. 2 DEGH - دیگ (Burner) with 12 paras each size 400
3. Collector 6" - کلیکتور

4. Pigeon-holes/lockers

Replacement of Lockers with keys in all classrooms is required. Ten good and durable quality lockers with 12 Pigeon-holes each is required.

5. White Washing & Colouring

White wash of Exterior & Interior walls of the school building including class rooms, corridors, staff rooms, labs, library, staff quarters etc. is required. Exterior Water proof oil paint and interior oil paint is required to be done. Minor repairs & plastering, painting of windows, grills, bars, and stair cases is required. Three (3) layer painting for exterior and four (4) layer painting for Interior walls is required.

Exterior area is 1500 sq. mts (approx.) and Interior area is 18850 sq.mts (approx.). Good quality oil paint and plastic paint (for roof) should be provided.

6. Grilling of windows

Windows of 2nd & 3rd floor class rooms facing road side need to be grilled in the same way as the windows presently on 1st floor are grilled.
