

S.No	Name of Committee	Name of In-charge	Names of Members	Designation	Signature
1	Admission and withdrawal(TC Issue) Fee Summary and Book store	Mrs. Glory G S PGT(Com)	1. Mr. N A Soufi	SSA	
			2. Mrs. Amita Gandhi	JSA	
			3.Mr. Ahmed Arj	CT	
2	Academic	Mr. K Bhaskar PGT(Phy)	1. Mr. Baiju Singh	PGT(Eng)	
			2. Mrs. A K Mahapatra	PGT(Mat)	
			3. Mrs. Baljinder Kaur	TGT(Hin)	
			4. Mrs. M. Subhashini	PRT	
3	Examinations Home, CBSE	Mr. A K Mahapatra PGT(Mat)	1. Mrs. Baljinder Kaur		
			2. Mrs. Ashwinin N H	TGT(Hin)	
			3.Mr. Ahmed Arj	PRT	
			4. Mrs.MasumehMirzaie	Maid	
4	PTA (Exam )	Mr. A K Mahapatra PGT(Mat)	1.Gloria . P	PET	
			2. Mr. Ahmed Arz All maids	CT	
5	External Examinations, EOI programmes and competitive Exams	Mrs. K Beena PGT(Eco)	1. Mrs. Chandan Raghav	TGT(So.Sci)	
			2 Mrs. M Subhashini	PRT	
			3. Mrs. Nazfarin	Persian Tr	
			4. Mr. N A Soufi	SSA	
6	CCA Student council & Morning Assembly	Mr.Baiju Singh PGT(Eng)	1. Mr. Brajesh Kumar	PGT(Bio)	
			2. Mrs. P S Kaur	TGT(Eng)	
			3. Mrs. Baljinder Kaur	TGT(Hin)	
			4. Mrs. Gloria P	PET	
			5. Mrs. P Kodaie	PRT	
			6. Mrs. Nazafrin	Persian Tr.	

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7	Time Table	Mrs. K V S Lakshmi PGT(Che)	1. Mrs. K Beena	PGT(Eco)	
	Arrangement	Mrs. K V S Lakshmi PGT(Che)	1.Mrs. K Beena 2. Mrs. MasumehMirzaie	PGT(Eco) Maid	
8	Scouts/Guides/ Adventure programme	Mr. Brajesh Kumar PGT(Bio)	1.Mrs. K V S Lakshmi	PGT (Che)	
			2. Ms. Syed Fatemah	PRT	
			3. Mrs. Manmeet Kaur	PRT	
9	Picnic, Excursion and Educational Tours	Mr.Brajesh Kumar PGT(Bio)	1. Mrs. P S Kaur	TGT(Eng)	
			2. Mrs. Sakina	PRT	
			3. Mr. N A Soufi	SSA	
			4. Mr. Ahmed	CT	
10	Discipline	Mr. K Bhaskar PGT(Phy)	1. Mrs. Gloria P	PET	
			2. Mrs. P S Kaur	TGT(Eng)	
			3. Mrs. Chandan Raghav	TGT(So.Sci)	
			4. Ms. Syed Fatemeh	PRT	
11	Sports and Games	Mrs. Gloria P PET	1. Mr. KVS Lakshmi	PGT( Che)	
			2. Mr. Brajesh Kumar	PGT( Bio)	
			3. Mrs.Manmeet Kaur	TGT(Hin)	
			4.Mr. Ahmed Arz	CT	
12	Account Checking	Mrs. Glory G S PGT( Com)	1. Mr. N A Soufi	SSA	
			2 Mrs. Amita Gandhi	JSA	
13	Office Establishment/ stationery/accounts	Mr. N A Soufi SSA	1. Mr. N A Soufi	SSA	
			2 Mrs. Amita Gandhi	JSA	
14	Condemnation	Mr. K Bhaskar PGT( phy)	1. Mr. Baiju Singh	PGT(Eng)	
			2. Mrs. Gloria P	PET	
			3. Mr. Gulam Reza	Comp. Sci	
			4. Mr. N A Soufi	SSA	
15	Water potability	Mrs.K Bhaskar PGT(Phy)	1. Mr. N A Soufi	SSA	

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16	Residential Colony and school Maintenance/furniture	1. Mr. Brajesh Kumar PGT(Bio)	1. Mrs. K Beena	PGT( Eco)	
			2. Mrs.Gloria P	PET	
			3. Mr. N A Soufi	SSA	
			4. Mr. Ahmed Arz	CT	
			5. Mrs.MasumehMirzaie	Maid	
17	Language	Mr. Baiju Singh Mr. PGT(Eng)	1. Mrs. P S Kaur	TGT(Eng)	
			2. Mrs. Baljinder Kaur	TGT(Hin)	
			3. Mrs. Benendah	French Tr	
			4. Mrs. Nazfrin	Persian Tr	
			5. Mrs. Sarita sharma	PRT	
18	Teaching Aids	Mrs. K Beena PGT(Eco)	1. Mrs. Chandan Raghav	TGT( So.Sci)	
			2. Mrs. Sakina	PRT	
			3. Mrs. Sarita Sharma	PRT	
19	Audio Visual aids and P A System and music	Mrs.K.V S Lakshmi PGT(Che)	1.Mr. A K Mahapatra	PGT(Mat)	
			2. Mrs. Gloria P	PET	
			3. Mrs. Sarita Sharma	PRT	
			4. Mr. Ahmad Arz	CT	
20	Library	Mrs. K Bhaskar PGT(Phy)	1.Mrs.Chandanraghav	TGT(So.Sci)	
			2.Mrs. Manmeet Kaur	PRT	
			3. Mrs. Ashwini N H	PRT	
21	First Aid and Medical Check up	Mrs. Gloria P PET	1. Mr. Mr. Brajesh Kumar	PGT(Bio)	
			2. Mrs. Binendeh	French Tr.	
			3. Mrs. Manmeet Kaur	PRT	
22	<b>Laboratories</b>				
	Physics	Mr. K Bhaskar	-----	PGT(phy )	
	Chemistry	Mrs. K V S Lakshmi	-----	PGT(Che)	
	Biology	Mr. Brajesh Kumar	-----	PGT( Bio)	
	Computer	Mr. Gulam Reza	-----	C. Sc Tr.	
	Maths	Mr. A K Mahapatra	-----	PGT(Mat)	

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23	Guidance and Counseling & NAEP	Mr. Brajesh Kumar	1. Mrs. KVS lakshmi	PGT(Che)	
			2. Mr. K. Bhaskar	PGT(Phy)	
			3. Mrs. K Beena	PGT(Eco)	
24	Cleanliness and Beautification ( maids on roster duty supervised by Mr. Ahmed Arz, CT)	Basement	1. Mrs. Gloria P	PET	
			2. Mrs. Binandeh	French Tr.	
		Ground Floor	1. Mrs. K Beena	PGT(Eco)	
			2. Manmeet Kaur	PRT	
		First floor	1. Mrs. Nazafrin	Persian Tr	
			2. Mr. Kodaie	PRT	
		Second floor	1. Mrs. P S Kaur	TGT(Eng)	
			2. Mrs. Baljinder Kaur	PRT	
Third floor	1. Mr. K Bhaskar	PGT (Phy)			
	2. Mr. Ashwini NH	PRT			
Prayer Hall & Play ground	1. Mrs. K V S Lakshmi	PGT(Che)			
	2. Mrs. M Subhashini	PRT			
25	Value Education	Mr. Baijusingh PGT(Eng)	1. Mrs. KVS Lakshmi	PGT(eco)	
			2. Mrs. Syed Fatemah	PRT	
26	Disaster Management and fire safety	Mrs. K Bhaskar PGT(Phy)	1. Mr. Brajesh Kumar	PGT( Bio)	
			2. Mr. Gulam Reza	Comp. Sci	
			3. Mr. N A Soufi	CT	
			4. Mr. Ahmed Arz	TGT( sst)	
27	Rajbhasha (Hindi) Samiti	Mr. Baijusingh PGT(hin)	1. Mrs. Baljinder Kaur	TGT(Hin)	
			2. Mrs. Sarita Sharma	PRT	
			3. Mrs. M Subashini	PRT	
28	Celebration of National Festivals and Important Days	Mr. Baiju Singh PGT(Eng)	1. Mrs. K V S Lakshmi	PGT(Che)	
			2. Mrs. P S Kaur	TGT(Eng)	
			3. Mrs. Sakina	PRT	
29	Lost and Found	Mrs. Gloria P PET	1. Mr. Ahmed Arz	CT	

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30	Publication	Mr. Baiju Singh PGT(Eng)	1. Mrs. P S Kaur	PGT(Eng)	
			2. Mrs. Baljinder Kaur	TGT(Hin)	
			3. Mr. Gulam Reza	Comp. Sci	
			4. Mrs. Binendhe	French Tr.	
			5. Mrs. Nazafrin	Persian Tr.	
			6. Mrs. Syed Fathima	PRT	
32	Press and Publicity Photography & P R Officer	Mr. K Bhaskar PGT(phy)	1. Mrs. P S Kaur	TGT(Eng)	
			2. Mrs. Nazafrin	Persian Tr.	
			3. Mr. Gulam Reza	Comp. Sci	
			4. Mr. N A Soufi	SSA	
			5. Mr. Ahmed Arz	CT	
33	<b>Subject Committees</b>				
	Hindi, English, French, Persian, Punjabi	1. Mr. Baiju Singh PGT(Eng)	1. Mrs. P S Kaur	TGT(Eng)	
			2. Mrs. Baljinder Kaur	TGT(Hin)	
			3. Mrs. Binendhe	French Tr.	
			4. Mrs. Nazafrin	Persian Tr.	
			5. Mrs. Syed Fathemah	PRT	
			6. Mrs. Sarita Sharma	PRT	
			7. Mrs. Manmeet Kaur	PRT	
	Math & Science	Mrs. K V S Lakshmi PGT(Che)	1. Mr. A K Mahapatra	PGT(Mat)	
			2. Mr. Brajesh Kumar	PGT(Bio)	
			3. Mr. K. Bhaskar	PGT(Phy)	
			4. Mr. Gulam Reza	Comp. Sci	
			5. Mrs. Sakina	PRT	
			6. Mrs. Subhashini	PRT	
So. Science/ commerce	Mrs. Glory G S PGT(Com)	1. Mrs. K Beena	PGT(Eco)		
		2. Mrs. Chandan Raghav	TGT (So. Sci)		
		3. Mrs. Ashwini	PRT		

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34	Local Purchase Committee	Mr. A K Mahapatra PGT(mat)	1. Mrs. K V S Lakshmi	PGT(Che)	
			2. Mr. Brajesh Kumar	PGT(Bio)	
			3. Mrs. Gloria P	PET	
			4. Mr. Gulam Reza	Comp. Sci	
			5. Mr. N A Soufi	SSA	
			6. Mr. Ahmed Arz	CT	
35	VMC /R T I / RTE/ Income Tax	Mr. K Bhaskar PGT(Phy)	1. Mr. N A Soufi	SSA	
			1. Mrs. Amita Gandhi	TC	
36	Transport	Mr. Brajesh Kumar PGT(Bio)	1. Mr. Gulam Reza	Comp. Sci	
			2. Mr. N A Soufi	SSA	
			3. Mr. Ahmed Arz	CT	
37	Grievances	Mrs. Glory GS PGT(Comm)	1. Panvil Kaur	VMC member	
			1. Mr. A K Mahapatra	PGT(Mat)	
			2. Mrs. Baljinder Kaur	TGT ( Hin)	
			3. Mrs. M Subhashini	PRT	
			4. Mr. N A Soufi	SSA	
38	Computer	Mrs. KVS Lakshmi PGT(Che)	1. Mr. Gulam Reza	Comp. Sci	
			2. Mrs. Glory GS	PGT(Comm)	
			3. Mr. N A Soufi	SSA	
			4. Mrs. Amita Gandhi	JSA	
39	Enrolment Report	Mrs. KVS Lakshmi PGT(Che)	1. Mrs. Glory G S	PGT(Comm)	
			2. Mr. N A Soufi	SSA	
40	<b>Safety and Security</b>				
	Master on Duty (MOD)	<b>Saturday</b>	1. Mr. Brajesh Kumar	PGT(Bio)	
		<b>Sunday</b>	2. Mr. A K Mahapatra	PGT(Mat)	
		<b>Monday</b>	3. Mrs. K V S Lakshmi	PGT(Che)	
		<b>Tuesday</b>	4. Mr. K Bhaskar	PGT(Phy)	
		<b>Wednesday</b>	5. Mrs. K Beena	PGT(Eco)	

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<b>Floor Duty</b>	<b>I Break</b>	<b>II Break</b>	<b>Dispersal</b>
Ground Floor	Mr. Gulam Reza	Mrs. Glory G S	1.Mr. Baijusingh 2. Mrs. Glory G S
First Floor	Mr. K Bhaskar	Mr. Brajesh Kumar	1. Mr. K Bhaskar 2. Mr. Brajesh Kumar
II/ III Floor	Mr. Baiju Singh	Mrs. K V S Lakshmi	1. Mrs. K V S Lakshmi 2. Mr. Gulam Reza
Prayer hall	Mrs. Chandan Raghav	Mrs. P S Kaur	1. Mrs. Chandan Raghav 2. Ms. Syed Fathemeh
Play ground	1.Mr. A K Mahapatra	1.Mrs. K Beena	1. Mr. A K Mahapatra
	2.Mrs. N Binendeh	2.Mrs. Ashwini	2. Mrs. K Beena
Basement & hindi room	Mrs. Baljinderkaur	Mrs.Gloria P	Mrs. Gloria P
Outside main gate	-----	-----	1. Mrs. Baljinder Kaur
			2. Mrs. P S Kaur

Chairman,  
VMC, K V Tehran

Principal  
K V Tehran

Educationist  
member, VMC  
K V Tehran

Parent member  
VMC, K V Tehran

Teacher  
Member, VMC  
K V Tehran